

Town of Chatham Planning Board
October Minutes
October 17, 2019

Present: R. Briggs, J. Zulker, J. Eastman, B. Farnham and L. Bacon

Absent: J. Hoyt

Called to Order: 6:00 p.m.

August and September Meeting Minutes

1. Read and reviewed.
2. R. Briggs motions to accept as written.
3. B. Farnham seconds.
4. Minutes approved.

New Communications

1. Planning Board received and reviewed a letter from USPS Delivery Growth Coordinator regarding delivery points and types of mail receptacles for new residential and business developments. It was discussed that the Town of Chatham does not have many subdivisions that this information would pertain to, but it may be helpful to post the letter on the Town website for developers and surveyors.
2. J. Zulker will complete and return the annual OSI survey.
3. J. Zulker received an email regarding the purchase of the updated New Hampshire Planning and Land Use Regulations Book for 2019-2020. The Planning Board agreed to buy one next year.
4. J. Eastman will contact Town Clerk, Trish Pitman, to get the account number for charging recording fees in Carroll County so the Planning Board can use same.
5. J. Zulker gave August and September final Minutes to L. Bacon to forward to the Town website administrator for uploading on the website.

Existing Business

1. In regards to the Miriam Dame Minor Lot Line Adjustment file, the return receipt card for the Notice of the Public Hearing was not received from Frank and Barb Eastman even though they picked up the Notice from the post office. Miriam Dame did not pick up the Notice from the post office. J. Zulker received the recorded plan back from the Registry. J. Zulker also received an email from an attorney from Cooper, Cargill and Chant regarding the lot line adjustment.
2. The Selectmen appointed Lori Bacon as full time Planning Board member at their meeting in October. Her term will be for three years commencing October 3, 2019.


Other Business

None

October Meeting Adjournment

6:44 p.m.

Respectfully submitted,



Jennifer Zulker, Co-Chair